



OHIO CONSTITUTIONAL MODERNIZATION COMMISSION

REVISED MINUTES OF THE ORGANIZATION AND ADMINISTRATION COMMITTEE

FOR THE MEETING HELD
THURSDAY, JUNE 13, 2013

Call to Order:

Chair Richard Walinski called the meeting of the Organization and Administration Committee to order at 1:38 p.m.

Members Present:

A quorum was present with Chair Walinski and committee members Brooks, Clyde, Cole, and Kurfess in attendance.

Approval of Minutes:

The minutes of the May 30, 2013 meeting of the committee were reviewed and approved.

Discussion:

Chair Walinski updated the members regarding the Verne Riffe Center 24th Floor office space tour of the proposed site for the Ohio Constitutional Modernization Commission. Chair Walinski informed the members of the details that were shared by the Department of Administrative Services staff.

Chair Walinski updated the committee that the status of the Commission budget is still being finalized until passage of House Bill 59. Chair Walinski informed the members that the Commission's budget will be available by July 1, 2013.

Chair Walinski held open discussion on his recommendations for the extension of Steven H. Steinglass' contract to continue to serve the Commission. The committee discussed salary, duties and scope of work responsibilities.

Chair Walinski and the members of the committee moved for the recommended changes, and the changes were approved unanimously.

Chair Walinski requested Representative Kathleen Clyde to provide the committee with an overview of her memorandum on a fiscal agent for the Commission. The committee held discussion on Rep. Clyde's memorandum.

The committee moved to recommend a conversation between the Commission Co-Chairs to get further resolution on the issue of fiscal agent/spending authority. The motion was accepted (4-1).

Chair Walinski requested Sarah Cherry, minority legal counsel for the House, to address the committee. Ms. Cherry answered questions from the members of the committee regarding office space.

Chair Walinski held discussion on amendment to the Interim Rules. The committee discussed recording and reporting for the Commission and committees. Committee members discussed roll call votes on proposals to be sent to the full Commission.

Chair Walinski held discussion on the proposed administrative structure and job description for staffing. The committee discussed the topic in length.

Chair Walinski requested that committee member Paula Brooks provide the committee with an overview of the compensation and cost details report. The committee discussed the topic at length. Ms. Brooks recommended the committee submit the compensation and cost estimates as recommendations. The committee held further discussion on the search for an executive director and special policy advisor.

Chair Walinski updated the committee with an overview of the positions. Committee member Doug Cole expressed concern about the salary of the executive director when the description of the scope of work needed to be defined more clearly.

Rep. Clyde requested that the committee add more to the details of the executive director job description.

Chair Walinski asked the committee to review and expand the description of the executive director.

Chair Walinski held discussion on the draft hiring process to fill positions on the Commission's staff. The committee discussed the topic in length.

Chair Walinski asked Rep. Clyde to chair a subcommittee to fill these positions, and she accepted. Chair Walinski requested that other members of the committee become involved with this process.

Chair Walinski requested that Ms. Brooks provide an overview of compensation details. The committee discussed the topic at length.

Chair Walinski recommended the committee to request that the Commission move forward to search and post for its executive director. The motion was approved unanimously.

Chair Walinski held discussion on the hiring of the senior policy advisor. Mr. Cole was concerned with the annual maximum salary for a part-time senior policy advisor. The committee decided to have further discussion in the near future with this topic. The committee discussed the topic at length.

Adjournment:

There being no further business to come before the committee, the meeting was adjourned at 2:48 p.m.

Approval:

The minutes of the June 13, 2013 meeting of the Organization and Administration Committee were approved at the July 10, 2013 meeting of the committee.

/s/ Mark Wagoner _____

Mark Wagoner, Chair *for Richard Walinski*

/s/ Edward L. Gilbert _____

Edward L. Gilbert, Vice-chair *for Joseph Rugola*